UNIVERSITY OF ST. AUGUSTINE
FOR HEALTH SCIENCES

APPLICATION FOR NON-DEGREE SEEKING STUDENTS

Application Procedures ***(Please read the following instructions before completing application.)***

- ***Application for non-degree seeking students***

Read all questions and answer completely; do not leave any blanks. Mark the appropriate space N/A if the question does not apply. Supporting documentation that accompanies the application should be properly labeled.

Along with your completed application form, you must submit the following:

- A $50 processing fee. Applications will not be processed if the fee is not included.
- Current resume
- Current professional license (if applicable)
- Credentialing evaluation if your degree was completed at a college or university outside the United States. The assessment should include a course-by-course evaluation of your foreign course work. You must have the equivalent of a baccalaureate degree earned from an accredited college or university in the United States to be considered.
- **Please note: All general education deficiencies listed on the FCCPT or any other evaluation must be completed before a candidate is eligible to register for any professional education coursework with the University of St. Augustine.**

Please direct any questions you may have regarding the application process to admissions@usa.edu or to the Enrollment Services Office (904) 826-0084 x204.

Completed applications and supporting documentation should be submitted to:

University of St. Augustine for Health Sciences
Enrollment Services Office
1 University Boulevard
St. Augustine, FL 32086-5783

You are advised to mail your application "Certified, return receipt requested."

GENERAL PROCESSING INFORMATION:

- Applications for non-degree seeking candidates are considered on a rolling basis.
- Certain non-degree courses may require on-campus lab attendance.
- Certain non-degree courses may require students to secure proctors for exams.
- The University of St. Augustine reserves the right to decide if a non-degree course can meet the needs of a candidate.
- The University of St. Augustine does not guarantee that completion of any non-degree course will enable a candidate to obtain licensure.

Please indicate your primary source of information about the University of St. Augustine:

_____ University of St. Augustine website _____ Professional website or publication _____ Colleague
_____ Continuing education seminars _____ USA Student or alumnus _____ Other*

*If other, please describe _____

BIOGRAPHIC INFORMATION:

1. Name _____
Last *First* *Middle*

If transcripts, test scores, etc. might arrive under any name(s) other than the above, enter here:_____

2. Preferred Name_____ 3. Social Security Number_____-_____-_____

4. Permanent Address _____
Street, Post Office Box, Rural Route

_____
City *State* *Zip*

5. Home Telephone Number (____)_____-_____ 6. Work Telephone Number (____)_____-_____

7. E-Mail Address_____ 8. Cell Number (____)_____-_____

9. Date of Birth ____/_____/_____ 10.Gender ___ Male ___Female

11. Ethnic Origin (Requested in compliance with Title VI of the Civil Rights Act of 1964), check one:
___ White (not of Hispanic origin) ___ Asian or Pacific Islander ___ Black (not of Hispanic origin)
___ American Indian or Native Alaskan ___ Hispanic ___ Not Reported

12 Emergency Contact Name_____ Relationship _____

_____
Street, Post Office Box, Rural Route

_____
City *State* *Zip*

Telephone Number (_____)_____ -_____

College/University Record:

List the college and/or university from which you earned your highest degree.

College/ University _____ City/State_____

Dates of Attendance (Month/Year): _____/_____ to _____/_____ Credit Hours Earned/Expected_____

Approximate Cumulative GPA _____ Degree Earned/Expected_____

Date Degree Awarded_____ Major _____

Test of English as a Foreign Language (TOEFL):

TOEFL is required for all applicants from whom English is not their first language. An institutional score report must be sent to the University directly from Educational Testing Service.

Test Date: _____/_____ Scores: Total Score_____ Essay_____
Month *Year*

Other:

Have you ever been convicted of a felony? _____ If yes, please explain on a separate sheet of paper.

Directory Information relating to a student is considered to be public information unless the student requests that it be kept confidential. A form to restrict disclosure of directory information is available at the Enrollment Services Office. Directory information consists of: student's name, address, telephone number, date and place of birth, class standing, major field of study, dates of attendance, degrees and awards received, most recent previous educational agency or institution attended, current semester class schedule, and other similar information.

Important. You must read and sign the following section in order to complete your application.

I further agree to the release of any transcript, test score, and reference to this institution necessary for admission processing.

I hereby certify that I have not made any willful misrepresentations pertinent to this application and that the information given in this application is complete and accurate. I understand that to make false statements within this application may result in disciplinary action, denial of admission and invalidation of credits or degrees earned. If admitted, I hereby agree to abide by the policies and regulations of the University of St. Augustine for Health Sciences. Should any of the information I have given change prior to my beginning coursework at the University, I shall immediately notify the Enrollment Services Office.

_____ _____
Signature of Applicant (in ink) Date

The University of St. Augustine for Health Sciences admits students of any race, color, religion, gender, marital status, age and national or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, religion, gender, marital status, age and national or ethnic origin in administration of its educational policies, scholarship and loan programs, or any other school administered programs.

Revised September 2008

UNIVERSITY OF ST. AUGUSTINE
FOR HEALTH SCIENCES

FREQUENTLY ASKED QUESTIONS
NON-DEGREE SEEKING (NDS) STUDENTS

1. **WHEN MAY I APPLY? WHAT IS REQUIRED WITH THE APPLICATION?**
   Due to the large volume of inquiries we receive, we are unable to advise you until you have submitted your application. You may apply at any time since the University offers "rolling admissions." To apply, you must submit the following to the Enrollment Services office:
   - Completed application
   - Copy of the FCCPT evaluation
   - $50 processing fee
   - If English is not your native language, you must also submit a TOEFL score report.

   After you apply, it takes 3 to 4 weeks for the review process to be completed. We will then notify you regarding the course(s) you have been approved to take, the course(s) schedule and tuition. Click on the following for an application: Non-Degree Seeking Application

2. **HOW ARE THE COURSES DELIVERED?**
   Some courses are offered online and others are offered as independent directed studies (IDS) in paper format. For courses with lab components, attendance on campus in St. Augustine or in San Diego may be required.

3. **HOW LONG DO THE COURSES TAKE TO COMPLETE?**
   Online courses are usually offered in a semester format and take 15 weeks to complete. Online courses are offered 2 to 3 times per year. IDS courses are self-paced and typically take about 8 weeks to complete. They can be started at any time.

4. **IS THE UNIVERSITY ACCREDITED?**
   We are licensed by the Florida Commission for Independent Education to offer all of our degree programs. The University of St. Augustine has a CAPTE accredited entry-level DPT program. The Transitional DPT and Flex DPT programs are additionally accredited by the Distance Education and Training Council (DETC), which is authorized by the Department of Education to accredit distance education programs. The Foreign Credentialing Commission on Physical Therapy (FCCPT) approves the courses we offer to meet credentialing deficits.

5. **WHAT DO THE COURSES COST?**
   The current tuition is $443 - $550 per credit, depending on the course. Courses typically range from 1 to 3 credits.

6. **WILL I HAVE TO COME TO CAMPUS AND FOR HOW LONG?**
   You will only need to come to campus if you choose to take one of the courses that includes a lab component. In some cases, faculty excuse NDS students from labs based on previous clinical experience. If labs are required, they are held on weekends and range from 1 to 7 weekends per semester, depending on the course.

7. **HOW DO THE ONLINE COURSES WORK?**
   After you register, you'll receive a password to enter the course through the University of St. Augustine (USA) website. The entire course is taken online with a group of students with instructor- led

discussions on a bulletin board, audio/video clips, required readings, and weekly quizzes. You will be guided through the course content with a unit-by-unit breakdown of the information that includes asynchronous interaction with students and faculty.

If you are not familiar with online learning, USA has an online orientation program to prepare you for online learning. There is also a help section on all courses and tech support that is readily available to all online learners. Anyone who can send email and search the web for information has the skills necessary for completing an online course.

8. HOW DO THE INDEPENDENT DIRECTED STUDIES WORK?

Directed studies are paper-based and include required readings and assignments. You will be provided with a syllabus that clearly explains what is required to complete the course.

9. WHAT IF I HAVE GENERAL EDUCATION COURSES TO COMPLETE?

You will be expected to complete all required general education courses at another college/university prior to enrolling in professional courses at USA.

10. WHAT IF I NEED CLINICAL INTERNSHIP HOURS?

After you have completed all the professional courses you need (if any), you will work with our Clinical Education Department to find a facility with which we have a current contract to arrange the hours you need. Every effort will be made to find a suitable site near where you live, however, that is not always possible. You have the option to turn down a placement that does not meet your needs. However, we must have a current contract with any site used and we cannot guarantee placement in any particular site. Dates and hours of attendance are determined by the site.

11. HOW MANY CREDITS WILL I NEED AND MAY I TRANSFER CREDITS?

The number of courses and credits you need will be based on your credential evaluation which you will submit along with your application. If you need to take a significant number of credits, you may want to consider applying for the transitional DPT program which requires 22 academic credits. Information about the tDPT program can be found on the University website at www.usa.edu

Once you have completed your course(s), you can request an official transcript be sent to FCCPT. The credits completed may be transferrable to other graduate institutions at their discretion.

12. HOW WILL TAKING COURSES AFFECT MY VISA?

As long as you are doing coursework online or as an independent directed study, it has no impact on your visa. Also, we are not approved to issue I-20s to transitional DPT or NDS students.

13. DOES THE UNVERSITY HAVE FINANCIAL AID AVAILABLE?

There is no financial aid available for NDS students.