



UNIVERSITY *of* ST. AUGUSTINE *for* HEALTH SCIENCES



Campus Entry, Building and Exit Protocol & Process

*Please see the most recent FAQs for updates
August 2022*

**PRE-ARRIVAL
(DAILY BEFORE RE-ENTRY)**

- ✓ **Start self-monitoring and fill out individual pre-screening health questionnaire**

**PRE- ARRIVAL PLANNING
(SEVERAL DAYS BEFORE)**

- ✓ **Bring a University ID badge to campus each day** – for those unable to find University issued ID, send an e-mail to the appropriate Campus Customer Service Coordinator ahead of time so a replacement badge can be issued
 - CASM – Jenny Pahua jpahua@usa.edu
 - TXAU – Rachel Williams rwilliams1@usa.edu
 - FLSA – Karen McDougall kmcdougall@usa.edu
 - FLMI – Brittany Ishmael bishmael@usa.edu
 - TXDA – LaTonya Davis LDavis@usa.edu
- ✓ If you are a new student, new hire or require a replacement bad, you must provide **a government issued ID** to verify your identity for campus access.

ARRIVAL TO CAMPUS
(DAILY)

- ✓ Fill out daily **Health Screening questions** PRIOR to arrival
- ✓ **Allow time before assigned class or workday start to scan in with your QR code**
- ✓ While following social distancing guidelines, proceed to the **main campus entrance for check-in:**
 - CASM Building A – Front Door
 - TXAU Building A – Front Door
 - TXDA Main Entrance
 - FLSA Academic Building - South Side
 - FLMI Patio Entrance
- ✓ If there is a line to enter campus, please maintain **appropriate social distance**
- ✓ Upon entrance, you will scan the **QR code** on your mobile device confirming completion of the daily health screening check
- ✓ When all screenings are successfully completed and individual is 'cleared', obtain **wristband** for the day

CAMPUS REQUIREMENTS

- ✓ Keep on the **wristband** until after departure from campus each day. Those removing wristbands will be required to repeat the full campus entry process
- ✓ There will only be one indicated *entrance* per building.
- ✓ Bring personal water bottles to use touchless water bottle fillers
- ✓ Follow all **health guidelines** such as social distancing where appropriate and washing hands frequently

BUILDING EXIT REQUIREMENT

- ✓ When leaving for the day, please scan your USAHS health screening QR code at the kiosk

CLEANING & SANITATION

- ✓ Each classroom has disinfecting solutions and wipes for individual use when appropriate; all classrooms are disinfected at night
- ✓ All **public and high traffic areas** are cleaned through out the day
- ✓ PPE should be disposed of in the **designated PPE receptacles**
- ✓ After eating in the classrooms or workspaces, garbage should be placed in the **proper waste receptacles**